| **Maths Hub Strategic Board Meeting****Harrogate Grammar School****24th November 2022 at 2.30pm – 4.30pm** |
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| Invitees:  | Nicola Fareham, Neil Renton, Sophie Allin, Isabel Chalmers, Diana Frost, Gaynor Bahan, Helen Jones, Miggy Biller, Steve Lyon, Mark Stockton-Pitt, Cathy Hogben, Helen Granger, Andrew Young, Jo Sawyer, Laura Jackson, Sue Lewis  |
| Facilitator: | Martin Bees |  |
| Apologies: | Jim Kelly, Hannah Spencer, James Durran, Sam Marino, Sara Davidson |  |
|  | **Minutes No.** | **Discussion** | **Action/****Deadline** |
| 1. | Introductions & new roles  | **NR** introduced our new members; Martin Bees from University of York, Gaynor Bahan from NCETM, Cathy Hogben from Driffield School, and Jo Sawyer Primary Mastery Lead followed by introductions from the rest of the board. |  |
| 2. | Declarations of Interest  | **MB** Martin introduced himself and gave his background. No declarations or actions from the previous meeting.  |  |
| 3.  | Minutes and matters arising from last meeting  | **MB** Previous meeting minutes recorded as accurate. |  |
| 4. | Strategic Board Chairs’ Briefing (October 22) | **MB** Referred to documents items number 4, 4a, 4b |  |
| 5  | NCETM Update | **GB** attending in place of Paul Treversh due to slight changes in NCETM leadership. One key item from the NCETM is the DfE contract - we know we have at least 2 more years of the Maths Hub programme; we are now moving into our 9th year. We are working towards the strategic goals agreed with the DfE and we have our 2022-23 strategic goals in place. The NCETM want to hear what you want to see - do these goals reflect the needs of schools? We can feedback to influence future strategic goals. **MB** asked *how much do the strategic goals change each year?* **GB** replied they are a broad recognition that we are working towards Teaching for Mastery. If something is pertinent to you and is not reflected, then we may be able to incorporate it.  |  |
| 6 | Maths Hub Annual Evaluation report 21-22 **a** Maths Hub Leadership and Management report**b** Strategic Goals Impact Presentation**c** A sample of Work Group evaluation reports**d** Hub Progress Report 4 | **Item 6a NF** referred todoc 6a MHLM report. **NF** talked through the document, referring to the stability of our MHLT. One challenge is that we were lacking in deep conversations, so this year our plan is to have longer face to face meetings. **MB** questioned the clear and transparent process of recruiting for the board. **NF** replied we intend to advertise for board members more widely - this is a slightly different process to looking for a new Chair. **GB** questioned *the Hub’s relationships with local authorities - are there any represented on the Board?* NF: we had a NYCC member but that person’s role has changed so we have got a new contact. **SA** confirmed James Durran will hopefully be able to join us at the next meeting. **NF** discussed targets - 66% of Primary schools and 53% of Secondary schools are now engaged with TfM so we are meeting our DfE targets. This year we continued to hold engagement events and also held a conference. One area of communication we can further improve on is the newsletter cycle. **AY** queriedengagement asking *where are the cold spot areas where schools are not engaging*? **NF** we will share that info at the next meeting. We try to get specialists distributed across the region to work with schools in their locality. We have a new Primary Mastery Specialist at the top of our region in Great Ayton who is working with a lot of small schools. In Secondary, we are aware of where we need to focus. . **HJ**: We always make sure we look at our database which contains all engagement info. We are working with NYCC this year to look at the cold spots of engagement. We are using their locality boards and are drilling down to find out what their needs are to get schools to engage in our Work Groups. **MB** asked: *schools that need the Hubs help but don’t know it - how do we contact these schools?* **NF**: one of our biggest challenges is convincing these schools they need our help. Some outstanding schools think that they won’t get anything from working with us. Schools in special measures might not have the time to engage. **HJ** added that with these schools our job is convincing them that our Hub is there to help them. **NF**: Developing relationships with the right people is key - working with Teaching School Hubs/Alliances/Trusts and being part of their meetings so schools know that the Maths Hub is there for them and Work Groups are worthwhile. **Item 6b** Strategic Impact Presentation - **HJ** presented Primary phase. **NF** congratulated Helen and Emily on their massive achievement regarding their mixed age resources they have produced, which are to be published by the NCETM. This will have a national impact so well done*.***HJ** shared the local success of the Mastering Number project. **NF:** It is interesting from a secondary perspective to understand what the children are learning in Early Years.**MSP** shared the Secondary Strategic Goal Impact Presentation.. **MB** *questioned why some secondary schools don’t want to engage**in the Teaching for Mastery programme* **MSP:** there are other Work Groups and programmes available which are not focused on Teaching for Mastery. TfM is the big driver however;, there is sometimes a misconception with TfM. **N:** TfM just encompasses what really good teaching is. There are conflicting ideas that it is something completely different. **GB** agreed and added that sometimes the perception of TfM is unhelpful. **GB** shared link in chat[https://www.ncetm.org.uk/teaching-for-mastery/mastery-explained/the-essence-of-mathematics-teaching-for-mastery/](https://us06st1.zoom.us/web_client/9zdhk1t/html/externalLinkPage.html?ref=https://www.ncetm.org.uk/teaching-for-mastery/mastery-explained/the-essence-of-mathematics-teaching-for-mastery/)**Item** **6c** **NF** sample of WG evaluation reports have been shared **Item 6d NF** shared Hub Progress Report 4 - this report goes to the DfE to show how the funding is spent across all the different Work Groups and also shows a list of all the schools engaged last year. **MB** queried what the RAG summary.showed **NF** explained the report summary page and how the commentary works and how we keep all this information on our database. |  |
| 7 | 2022-23 Plan Implementation Update and RIWGs(Research and Innovation Work Groups) | **NF** talked through the National Collaborative Projects 22/23 document and gave an update as to the current status of each. **HJ** talked through the successes of recruitment to the Primary WG’s - numbers in our Mastering Number Work Groups are fantastic . 48 schools in the TfM Development groups is a huge testament to our engagement. All our Primary Mastery Specialists are working really hard developing these schools and then keeping them engaged in their Embedding and Sustaining groups. We have to tailor our Sustaining groups to fit the needs of all the schools, so we have developed some bespoke sessions to keep them fresh. **MB** *do you have data on the turnover of schools?* **HJ** we know exactly which schools we have engaged with and what their individual needs are. **NF**: we have worked with 66% of schools at some point. Initially when the programme started it was just for 1 year, but the programme has developed as we recognised the need for schools to stay on the programme and keep developing so now it's an ongoing programme. **MB** *asked what data on these schools and their participation we keep* **NF** we keep track of reasons why schools leave the programme so that hopefully we can re-engage with them in the future. **AY** congratulated the Hub on the massive effort that has contributed to the Hub’s success. He also requested that the Hub keep talking to the TSH as there are lots of small and mixed aged classes that can work on these programmes. **NF** WIth these small schools the work Helen and Emily have put in on the mixed age resources will definitely help.**MSP** gave Secondary Work Group update**SL**  gave Post 16 WG update**NF** talked through the remaining Work Groups |  |
| 8 | Maths Hub Programme Strategic Goals (2020-23) | **NR** highlighted the massive recruitment issue in teachers of maths so would like to see that as a priority. He also felt that post-Covid support for teachers and students is an important issue, along with considering how to meet the needs of disadvantaged learners and SEND learners in the future.**NR**: We need to use our relationships with Trusts, partnerships and our MAT links to push up the participation rate in schools.**GB** agreed with all these considerations . The NCETM already knows that the participation targets will be increased.**NF** asked anyone to email yrmathshub@hgs.rklt.co.uk if they have any other suggestions towards the Strategic Goals.  |  |
| 9  | Board Effectiveness Review | **MB** Are we able to set up a forum**? NF** replied that we will set up a Basecam? **NR** welcomes the idea | Set up Basecamp  |
|  | **AOB** | **MB** None |  |

## The next meeting date 23rd March 2023

## Meeting was closed at 4.32pm by Martin Bees

## Minutes submitted by Isabel Chalmers.

Martin Bees, **MB**

Nicola Fareham, **NF**

Neil Renton, **NR**

Sophie Allin, **SA**

Isabel Chalmers, **IC**

Diana Frost**, DF**

Gaynor Bahan**, GB**

Steve Lyon, **SL**

Mark Stockton-Pitt**, MSP**

Helen Jones, **HJ**

Sam Marino, **SM**

Miggy Biller, **MBil**

Jim Kelly**, JK**

Cathy Hogben**, CH**

Helen Granger**, HG**

Andrew Young**, AY**

Jo Sawyer**, JS**

Laura Jackson**, LJ**

Hannah Spencer**, HS**

Sue Lewis**, SL**

James Durran, **JD**